

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY SEPTEMBER 11<sup>TH</sup>.  
2012 at 7.00pm.**

**Public Session:**

There were three members of the public present. Mr. Jeremy Davies indicated that he was interested in applying for co-option onto the Council and the two other people were attending out of interest. No issues were raised.

**Present:**

Mrs. J. Manley (Chairman)  
Mr. R. Bailey  
Mr. D. Baldwin  
Mr. R. Rathbone  
Mr. D. Roberts  
Mr. J. Kennedy  
Mrs. F. Medley  
Mrs. G. Matthews

**In Attendance:**

Mr. S. Jones (Shropshire Councillor).  
The Parish Clerk.  
Flt. Lt. N. Byne (RAF Shawbury).  
Three members of the public.

**12/108 Apologies:**

Apologies were received and accepted from Mrs. S. Dove and Mrs. T. Howells.

**12/109 Declaration of Personal or Prejudicial Interests:**

Mr. Bailey declared an interest in Agenda Item 6.

**12/110 Minutes of Meeting held on August 14<sup>th</sup> 2012:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**12/111 Matters Arising:**

**(a) Glebe Lease (12/90(a)).**

Clerk reported that it was proving difficult to determine who owned the access path to the site from the Glebelands estate. He had checked the progress of the planning application and noted that the planners had been asked to contact English Heritage for comments.

**(b) CCTV (12/90(b)).**

Mr. Bailey reported that ORP had made contact and would be meeting him on site in the following week to carry out alterations to the camera. Clerk reported on the difficulties encountered in trying to arrange CRB checks for Members. Shropshire Council could not help and had also stated that retired Members and members of the public could not be registered to view recordings.

There was also confusion over Data Protection. Members were aware that the system was in place but needed to know if the Council had to register this.

Clerk was asked to confirm this with Shropshire Council and also find out from CRB if he could be registered as a verifier for the Parish Council.

(c) Footpath on the playing field (12/90(c)).

Clerk reported that he had written to Messrs Allmark, Millington and Ringway asking for quotations. Mr. Millington had notified him that he did not wish to quote, Ringway had made no response and Mr. Allmark had quoted £8,494.00 (+VAT) for the long path and £2,299.00 (+VAT) for the shorter one from the play area to the Glebelands. Members agreed to accept the quotations, subject to the approval of Shropshire Council who were funding the major path. Clerk was asked to see if they would also contribute to the second path.

If Shropshire Council accepted the quote, the Chairman was given authority to confirm acceptance with Mr. Allmark, who would be asked to start as soon as possible. Mr. Bailey agreed to oversee the project.

(d) Shropshire Council streetlights ((12/90(e)).

Mr. Baldwin reported that there had still been no repairs to the street lights by the Elephant and Castle Public House. Mr. Jones agreed to find out what the problem was.

(e) Register of volunteer helpers (12/90(f)).

Clerk reported that he had not received any response and he was asked to make sure an article was placed in the Parish Newsletter.

(f) Highways (12/90(g)).

It was reported that the area by the traffic lights had been cleared.

(g) Play Area Repairs (12/99).

Mr. Bailey reported that he had contacted the carpenter and the repair to the damaged equipment at Bridgeway was likely to cost in the region of £160.00. This was because the carpenter would have to purchase a full sheet of marine ply. The excess would be kept in store.

Mr. Ray Parry had promised to contact Mr. Bailey to inspect the equipment on the main play area but as yet had failed to do so. Clerk to contact him again.

(h) Overgrown Hedge ((12/90(i)).

The Clerk had received a letter from Mr. Crow stating that he was making arrangements to cut the hedge.

(i) Jubilee Seat (12/90(j)).

Arrangements had been made to have the formal presentation at 2.00pm on Wednesday 12<sup>th</sup>. September The press had been sent a report and had promised to send a photographer.

(j) Public Access Defibrillator (12/94).

Mr. Kennedy reported that arrangements were in hand for the public meeting to be held in the Village Hall at 7.30pm on September 12<sup>th</sup>. and the event had been well publicised.

(k) Sponsorship (12/97(9)).

Clerk reported that the three initial Gateways had been sponsored for a further year.

(l) Parking in Lay-by outside the shops (12/93b (other)).

Mr. Gradwell (Shropshire Council Traffic Engineer) reported that he had visited the lay- by several times and had not witnessed any evidence of businesses operating from it.

There seemed to be a regular turn-over of cars using the parking spaces. If evidence could be provided he would be happy to speak to the company concerned. Members agreed to monitor the situation before taking any further action.

(m) Meeting with Moat Committee (12/100)

Mr. Roberts reported that he had spoken to the committee members and explained the need to create an overall committee but because of the personal circumstances of some members it had not been possible to organise a full meeting.

**12/112 Correspondence:**

Members considered the following correspondence received by the Clerk since the last meeting:

1. ALC Information Bulletin.
2. Mr. J. Bithell.

Mr. Bithell had raised concerns that the Council was not stressing to Shropshire Council the need for the by-pass to be constructed. Clerk had responded pointing out that this had been discussed with representatives of Shropshire Council many times but that in the current financial climate there was little prospect of this being constructed in the foreseeable future.

3. Hayley Deighton – Place Plans and CIL money.

It was noted that Councillor Roberts and the Clerk would be reporting later in the meeting on a training session they had attended on this topic.

**12/113 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (Sept.)		£507.76
J. Wilson	Expenses (Aug.)		£253.46
Inland Revenue	Income Tax (Sept.)		£126.94
Mr. T. Creber	Village work (Sept.)	£437.00	
	Weeding burial ground	£75.00	£512.00
Mr. R. Bailey	Grass cutting – Erdington	£108.00	
	Trimming hedge/shrubs – Erdington	£32.00	
	Grass cutting - Moat area	£35.00	
	- Cycle track	£40.00	
	Compost for replanting Gateway	£3.00	
	Japanese knotweed treatment	£6.00	£224.00
Interactive Information	Re-coding web site to comply with new Cookie Law		£96.00
Scottish Power	Power supply (Aug.)		£268.36
Mazars	External audit		£480.00
Nobridge Ltd.	Grass cutting (May – July. inclusive)		£1,130.40,

**12/114 Financial Statement:**

A financial statement was tabled and approved.

**12/115 External Auditors Report:**

Clerk reported that there had been no adverse issues raised.

**12/116 Annual Bonfire/Firework Event:**

Mr. Bailey confirmed that the event was planned for November 3<sup>rd</sup>. and Members agreed to his proposal that the programme of fireworks should be increased and that the entry fee should remain the same for a further year.

Flt. Lt. Byne agreed to try and secure two manned generator sets for the event and arrange for some RAF personnel to act as stewards to help during the evening.

**12/117 Exchange of Information:**(a) Agenda Items for the next meeting:

Bridgeway Open Space Area.

(b) Issues needing urgent attention:(i) Highways:

It was reported that the de-restriction signs on the backs of the 40mph limit signs on the A53 at Edgebolton had been removed.

Clerk to inform the Highways Department.

(ii) Streetlights:

Report of a light not working in Millbrook close to house numbers 44/46.

Clerk to report to NWP.

(iii) Other:

1. It was noted that the ‘dropped kerbs’ had been put in place in the two places where there had been requested.
2. Chairman reported that she had given approval for Mr. Creber to remove the weeds from the hedge around the burial ground and it was noted that he had done an excellent job. Mr. Bailey was thanked for removing the waste material from the site.
3. It was reported that the telephone box by Church Street had been set on fire and there was an urgent need to get it removed as promised by BT several months ago. Mr. Jones agreed to ask Lois Dale (Shropshire Council) to contact BT.
4. Mr. Bailey reported that he had cut back the overhanging branches of some shrubs and ivy from an adjacent property on the Erdington Play Area and the owner had complained about his action. It was confirmed that the Council had the right to do this.  
Chairman agreed to meet with him to look at the remaining tree branches which were still overhanging to decide what action was needed.

**12/118 Parish Place Plans**

Mr. Roberts and the Clerk reported on the training session they had attended. Parish Place Plans were playing an increasingly important role in Local Government and it was essential that they were updated annually to reflect important development issues, as any available finance would be restricted to these items. In producing them, there was a need to show that the public had been consulted and it had been suggested that future budget planning was included on the agenda for the Annual Parish Meeting and that the public were made aware of when the next year’s budget was being discussed by the Council. There had been some confusion over the allocation of CIL money and Mr. Roberts and the Clerk felt that there had been some major changes introduced. Mr. Jones promised to get this issue clarified.

**12119 Reports from:****(a) Police:**

A written report had been forwarded which indicated that during July the following offences had been recorded:

Threat to kill – 1. Vehicle Crime -1; Criminal Damage -1; Deception -1; Anti-Social Behaviour -1

**(b) RAF Shawbury:**

Flt. Lt. Byne reported that:

1. The detachment of puma aircraft had left the site.
2. There would be events to commemorate the Battle of Britain.

**(c) Shropshire Council:**

Mr. Jones reported that:

1. After a risk assessment, part-time lighting would be introduced on some of the Shawbury estates where Shropshire Council had responsibility for the lighting.
2. He was still trying to get the Wem Road 30mph restriction sign moved further out of the village.
3. He had arranged for a junction sign to be placed on Wem Road.
4. Shropshire Council was working towards the introduction of revised speed control policy – a consultation paper was being produced.

**12/120 Planning Applications:****A. The following application was considered and supported:**

The Woodlands, Bings Heath, Astley – erection of one residential dwelling following the demolition of the existing property.

**12/121 Committee Reports:****LJC Committee:**

Mr. Kennedy stated that he would be unable to attend the Planning Meeting on September 26<sup>th</sup>. and Mr. Bailey agreed to go. Clerk to advise Ann Almond (Shropshire Council).

**12/122 Press Matters:**

No issues were raised.

**12/123 Date and Time of next meeting:**

The next meeting will be on October 9<sup>th</sup>. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed; J. Manley (Chairman)**

**Date October 9<sup>th</sup>. 2012**